



The Architectural Association

Hooke Park Workshop Technician

Salary:	£30,000 to £34,000 per annum (depending on experience).
Location:	Beaminster - Dorset
Department:	Hooke Park Workshop
Reporting Depts:	Hooke Park
Reporting to:	Head of Physical Production
Starting Date:	As soon as possible
Contract Type:	Permanent
Hours of work:	Full-time, 35 hours Monday to Friday; 9am-5pm

Role Overview

The AA is looking for a skilled craftsperson and Workshop Technician to join the team at Hooke Park. The role focuses on supporting students in the making of their project work, providing practical guidance and supervising the safe use of machinery, tools and workshop facilities.

Hooke Park has a well-equipped workshop with a range of woodworking machinery, fabrication equipment for a range of materials and digital manufacturing tools. The successful candidate is not expected to be familiar with every machine; training and support will be provided where needed to ensure safe and confident use of the workshop facilities.

Working together with the Hooke Park Workshop team, the successful candidate will contribute to the day-to-day running, organisation and safety of the workshop. A background in carpentry, woodworking, craft, furniture making or another hands-on making practice is ideal. Experience of teaching or guiding others is desirable but not essential.

Main Responsibilities

- Supervise students using the Hooke Park workshop and ensure safe working practices.
- Guide students in the safe and effective use of metal and woodworking tools, machinery and other workshop equipment.
- Demonstrate techniques and provide practical support with student projects.
- Maintain a friendly, patient and approachable presence in the workshop.
- Assist with the routine maintenance, organisation and upkeep of tools, machinery and workshop spaces.
- Report equipment faults and maintenance requirements to the Workshop Manager.
- Work collaboratively with the workshop team to ensure the smooth running of the workshops.
- Contribute to a safe, inclusive and productive workshop environment.

The above list of job duties is not exclusive or exhaustive and the post holder will be required to undertake such tasks as may reasonably be expected within the scope and grading of the post.

All staff must:

- Comply with all legislative and regulatory requirements (e.g. Finance, HR, Health & Safety)
- Adhere to the requirements set out in the AA Code of Behavioural Expectations and other institutional policies.

Person Specification

Essential

- Experience working with timber through carpentry, woodworking, craft, furniture making, construction or a similar making practice.
- Strong practical skills and confidence using hand tools and woodworking machinery.
- Good understanding of workshop health and safety.
- Ability to supervise others using machinery and intervene appropriately where safety is at risk.
- Friendly, patient and approachable manner with students.
- Ability to explain practical processes clearly and support different levels of experience.
- Resourceful, practical and creative approach to problem-solving.
- Ability to work collaboratively as part of a small workshop team.
- Adaptable and comfortable working in a creative, unconventional and experimental environment.

Desirable

- Experience with CNC/ digital manufacturing tools
- Experience teaching, demonstrating or guiding students or others in practical making.
- Experience in an architectural, educational or creative workshop environment.

Creative thinking and problem-solving are essential skills for AA employees.